



Limited Tender Enquiry (LTE)

Tender No. 2022-23/MDIM/IT/IT Accessories/248

Date: 13/05/2022

Limited Tender Enquiry for supply & installation of RAM at MDI Murshidabad campus

MDI Murshidabad

Kulori, PO – Uttar Ramna, Dist. – Murshidabad, PIN-742235, West Bengal

Supn



Sub: Limited Tender Enquiry for supply & installation of RAM at MDI Murshidabad campus

Management Development Institute Murshidabad (MDIM) invites bids (in digital format) from the experienced vendors for supply and installation of RAM at MDI Murshidabad campus as per the scope of work and terms & conditions mentioned in the enclosed document.

Bids are to be submitted in the following manner:

- The bid along with other required documents to be created in a single PDF file format and the said file must be password protected and to be sent at etender@mdim.ac.in along with password. The subject line of the email should be as "Tender for supply & installation of RAM" on or before **24/05/2022** up to **15:00 Hrs.**
- While submitting, the bid documents must be signed and stamped as a token of acceptance of all terms and conditions.

IMPORTANT DATES: -

Last Date for Submission of Bids: 24/05/2022 up to 15:00 Hrs.

The bidders are requested to read the tender documents carefully and ensure compliance with all terms & conditions and specifications herein. Non-compliance with specifications and terms & conditions in this document may disqualify the bidders from the bidding process.

Bids received after the due date and time will not be considered or accepted and no request or appeal will be entertained in this regard. MDIM authority reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.

Please refer to our website (<https://www.mdim.ac.in/tender>) for Addendum, if any.

Encl. –

- 1) Annexure-I (Terms & Conditions)
- 2) Annexure-II (Financial Bid)



Sub: Limited Tender Enquiry for supply & installation of RAM at MDI Murshidabad campus**ANNEXURE – I
(TERMS & CONDITIONS)**

- 1) Financial bid in the format given below (on the Letter head of the bidder) along with one set of this tender document, duly signed and stamped by the bidder along with other required documents to be created in a single PDF file format and the said file must be password protected and to be submitted (along with password) by email at etender@mdim.ac.in by **24/05/2022** on or before **15:00 Hrs.**
- 2) All bids in which any of the prescribed conditions is not fulfilled or any condition is put forth or conditional bids by the bidder(s) shall be summarily rejected.
- 3) Payment: 100% payment to be released within 15 days after satisfactory completion of work and submission of tax invoice & warranty documents.
- 4) Validity: The quoted price of the bidders should valid up to 60 days w.e.f. the bid date of the bidder.
- 5) Job Completion Period: The job should be completed (supply & installation) within 10 - 15 days w.e.f. the order issue date.
- 6) Liquidated Damage (LD): The successful bidder is required to complete the job within 10 - 15 days w.e.f. the issue date of Purchase Order (PO). Delay in completion of job will attract a penalty @1% of PO value (excluding GST) per week or part thereof subject to a max. of 10% of total order value (excl. GST). Alternatively, the order may be cancelled.
- 7) The bidder must have a valid PAN & GST Certificate. (copies to be attached)
- 8) The bidder should not be blacklisted/ debarred or involved in any corrupt & fraudulent practices in any Central/ State Govt./ PSUs/ Quasi-Govt. Organisation/ Autonomous Body/ Private Organisation in India and a self-declaration in this regard to be submitted.
- 9) Sub contract is strictly not allowed, if found that sub-contracting have been done then the order will be summarily cancelled and no payment will be made to the vendor.
- 10) Any legal disputes will be subject to local court of Murshidabad district, West Bengal.
- 11) Institute reserve the right to accept or reject any or all the bids without assigning any reason whatsoever.
- 12) **Declaration:**

I/We do hereby confirm that I/We have the necessary authority and approval to accept the above stated clauses (1-11 mentioned in Annex-I) for supply & installation of RAM and also, hereby, agree and accept the terms & conditions mentioned in clause 1-11 mentioned in Annex-I without any conditions.

Date :-

(Signature)

Place:-

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

(Name of Vendor)

(Seal)

Signature

Sub: Limited Tender Enquiry for supply & installation of RAM at MDI Murshidabad campus**ANNEXURE – II
(FINANCIAL BID)**

SI No	RAM Details	Qty (Nos.)	Unit Cost (Rs.)	Mention make of RAM	Amount (Rs.)	To be installed in
1	4GB DDR3 2Rx8.PC3-12800S-11-10-F2.1600 (Make: Starlite/ Toshiba/ Adata/ Samsung/ Zion)	65				Dell Optiplex 9010 AIO
2	4GB DDR4 1Rx8 PC4-2133P-SA0-11 (Make: Starlite/ Toshiba/ Adata/ Samsung/ Zion)	6				Dell Optiplex 7440 AIO
Sub-Total						
Add: Installation & Delivery Charges if any						
Add: Applicable GST (.....%)						
Grand Total incl. GST and Installation & Delivery Charges						
Rupees in word:						
.....						

Note: If there is mismatch of amount in number and word then MDIM will only consider that one which will be less cost among the two.

- Delivery & installation Period days.
- Bid Validity Date: - The quoted price of the bidders should valid up to 60 days w.e.f. bid date of the bidder.

Date :-

(Signature)

Place:-

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

(Name of Vendor)

(Seal)


